

TRAINING OF CONSULTANTS IN:

- ← Environmental and Social Management
- ← Social Management, Gender and Gender-Based Violence (GBV)
- ← Quality - Hygiene - Occupational Safety and Environment
- ← Agroforestry, REDD+ and Climate Change



Let's save our planet

DIRECTOR OF THE CENTER: BENJAMIN TCHOFFO

GRADUATE IN ENVIRONMENT FROM SENHOR UNIVERSITY OF ALEXANDRIA - EGYPT (INTERNATIONAL UNIVERSITY OF FRANCOPHONIE)

WHY CREATE A TRAINING CENTRE?

The African Centre for Applied Forestry Research and Development (CARFAD), which has been working for more than 30 years in the field of environmental protection and sustainable development, has noticed that most of the graduates from training centres in this field of study take a lot of time to adapt on the field and on the other hand, many retired people have difficulties to find something to occupy themselves.



I LONG TERM TRAININGS

OPTION 1: ENVIRONMENTAL AND SOCIAL MANAGEMENT

- ← **Duration of training:** 12 months of evening classes and seminars on specific topics
- ← **Certificate acquired:** Certificate of Professional Qualification issued by the Ministry of Employment and Vocational Training + Certificate of completion issued by the training centre.
- ← **Course fees:** 1 500 000 CFA

COURSES

- C1: Basic notions in environment ;
- C2: Environmental law;
- C3: Personal development (reading, language.);
- C4: Communication and negotiation techniques;
- C5: Management IT
- C6: Environmental and social impact assessment (from drafting the ToR to writing the report);
- C7: Environmental and social audit (from drafting the ToR to writing the report);
- C8: Strategic Environmental and Social Assessment;
- C9: Implementation of Environmental and Social Management Plans, and Environmental monitoring;
- C10: Elaboration of resettlement action plans and Third Party Monitoring (TPM);
- C11: Environmental and social safeguards of multilateral banks (World Bank, AfDB, IDB);
- C12: Development and implementation of environmental management systems;
- C13: Geographical Information Systems (GIS);
- C14: Consideration of biodiversity in environmental and social assessment of development projects
- C15: Project design, management and evaluation
- C16: International consulting and consultancy;
- C17: Entrepreneurship and business creation;
- C18: Elaboration of service tenders
- C19: Financial Education;
- C20: Job search techniques (writing CVs and cover letters, job interviews, networking, etc.)
- C21: Internship

ELIGIBILITY CRITERIA

Holder of a Bachelor's degree (Bac + 3) in: Environmental Impact Studies, Physical Science, Human and Social Sciences (Geography, Sociology, Anthropology, History), Political Sciences, Law, Economics; Forestry, Civil Engineering, Rural Engineeringor any other diploma deemed equivalent.

CAREER OPPORTUNITIES

- ← Consultants ;
- ← Business leaders (Consulting firms, NGOs, etc.)
- ← Specialist in environmental and social safeguards in projects financed by international donors.
- ← Staff of international and national NGOs, Consulting firms.
- ← Environmental and social managers in companies, development projects or public institutions;
- ← Manager in the central and decentralized services of the administration



OPTION 2: SOCIAL MANAGEMENT, GENDER AND GENDER-BASED VIOLENCE (GBV)

- ← **Duration of training:** 12 months of evening classes and seminars on specific topics
- ← **Certificate acquired:** Certificate of Professional Qualification issued by the Ministry of Employment and Vocational Training + Certificate of completion issued by the training centre.
- ← **Course fees:** 1 500 000 CFA

COURSES

- | | |
|--|---|
| C1: Basic notions of environment and sustainable development; | C12: Social safeguard policies of major donors; |
| C2: Human rights, workers' rights and children's rights; | C13: Environmental and social impact assessment (from drafting the ToR to writing the report); |
| C3: Personal development (reading, language,) ; | C14: Environmental and social audit (from drafting the ToR to writing the report) |
| C4: Management IT | C15: Project design, management and evaluation; |
| C5: Communication and negotiation techniques; | C16: International consultation and the consultancy; |
| C6: Social Impact Assessment and Social Audit | C17: Entrepreneurship and business creation; |
| C7: Implementation of social support plans; | C18: Elaboration of service tenders |
| C8: Gender and development (Gender mainstreaming and management of Gender-Based Violence, Action Plan (GBV) in development projects); | C19: Financial Education; |
| C9: Involuntary Resettlement (Resettlement Policy Framework, Resettlement Action Plan: RAP, Subsistence Plan, Third Party Monitoring: verification of RAP compliance and audit of their implementation); | C20: Job search techniques (writing CVs and covering letters, job interviews, networking, etc). |
| C10: Indigenous Peoples Planning (Indigenous Peoples Planning Framework, Indigenous Peoples Plan); | C21: Internship |
| C11: Other social project management tools (Grievances Management Mechanisms, Stakeholder Mobilisation Plan, Workforce Management Plan); | |

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CAREER OPPORTUNITIES

- ← Consultants ;
- ← Business leaders (Consulting firms, NGOs, etc.)
- ← Gender Based Violence (GBV) managers in projects funded by international donors;
- ← Social safeguards in projects funded by international donors;
- ← Staff of international and national NGOs, Consulting firms;
- ← Social managers in companies;
- ← Managers in central and decentralised departments of the administration.



OPTION 3: AGROFORESTRY, REDD+ AND CLIMATE CHANGE

- ← **Duration of training:** 12 months of evening classes and seminars on specific topics
- ← **Certificate acquired:** Certificate of Professional Qualification issued by the Ministry of Employment and Vocational Training + Certificate of completion issued by the training centre.
- ← **Course fees:** 1 500 000 CFA

COURSES

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|--|--|
| C1: Basic notions in environment and sustainable development; | C12: Integrating climate aspects into environmental and social assessments |
| C2: Environmental law; | C13: Analysis of national and international policies and initiatives related to climate change, REDD+ and Agroforestry |
| C3: Personal development (reading, language, .) | C14: Greenhouse gas inventories and carbon assessments in development projects and programmes |
| C4: Communication and negotiation techniques; | C15: Project design, management and evaluation |
| C5: Management IT | C16: International consulting and consultancy; |
| C6: Agroforestry and landscape restoration | C17: Entrepreneurship and Business Creation; |
| C7: Drivers of deforestation and forest degradation; | C18: Elaboration of service tenders |
| C8: Basic science of climate change | C19: Financial Education; |
| C9: Adaptation to the effects of climate change | C20: Job search techniques (writing CVs and covering letters, job interviews, networking, etc.). |
| C10: Climate change mitigation: implementation of REDD+ activities | C21: Internship |
| C11: Green Finance | |

ELIGIBILITY CRITERIA

Holder of a Bachelor's degree (Bac + 3) in: Environmental Impact Studies, Physical Science, Human and Social Sciences (Geography, Sociology, Anthropology, History), Political Sciences, Law, Economics; Forestry, Civil Engineering, Rural Engineeringor any other diploma deemed equivalent.

CAREER OPPORTUNITIES

- ← Consultants ;
- ← Company managers (consulting firms, NGOs,);
- ← Climate change specialist in international organisations, NGOs and government agencies;
- ← REDD+ expert in forest conservation projects
- ← Consultant in agroforestry and natural resource management
- ← Project manager for climate change, REDD+ and agroforestry projects
- ← Managers in central and decentralised government departments.



OPTION 4: QUALITY, HYGIENE, OCCUPATIONAL SAFETY AND ENVIRONMENT

- ← **Duration of training:** 12 months of evening classes and seminars on specific topics
- ← **Certificate acquired:** Certificate of Professional Qualification issued by the Ministry of Employment and Vocational Training + Certificate of completion issued by the training centre.
- ← **Course fees:** 1 500 000 CFA

COURSES

- | | |
|--|---|
| C1: Basic notions in environment and sustainable development | C12: HSE performance indicators |
| C2: Environmental law; | C13: Roles and missions of the QHSE manager |
| C3: Personal development (reading, language,); | C14: Metrology, marketing and waste management |
| C4: Management IT; | C15: Project design, management and evaluation; |
| C5: Communication and negotiation techniques; | C16: International consulting and the consultancy profession; |
| C6: Implementation of Environmental and Social Management Plans (ESMP) | C17: Entrepreneurship and business creation; |
| C7: Management systems (Quality, environmental, safety at work); | C18: Elaboration of service tenders |
| C8: Hazard studies and emergency plans; | C19: Financial Education; |
| C9: Occupational health and safety management; | C20: Job search techniques (writing CVs and cover letters, job interviews, networking, etc.). |
| C10: Standardisation, certification and accreditation | C21: Internship. |
| C11: Advanced communication and consultation techniques in HSE | |

ELIGIBILITY CRITERIA

Holder of a Bachelor's degree (Bac + 3) in: Environmental Impact Studies, Physical Science, Human and Social Sciences (Geography, Sociology, Anthropology, History), Political Sciences, Law, Economics; Forestry, Civil Engineering, Rural Engineering ...or any other diploma deemed equivalent.

CAREER OPPORTUNITIES

- ← QHSE consultant;
- ← Company managers (consulting firms, NGOs,);
- ← Quality, Health, Occupational Safety and Environmental Manager in industrial, service and project companies;
- ← Internal or external QHSE auditors;
- ← Occupational risk management managers;
- ← QHSE coordinator;
- ← Inspector of classified facilities for environmental protection
- ← Managers in central and decentralised government departments.



II SHORT TERM TRAINING COURSES IN ENVIRONMENTAL AND SOCIAL MANAGEMENT

- ← **Environmental and Social Impact Assessment (ESIA): 500 000 FCFA**
Duration of training: 05 days
- ← **Environmental Audit : 500 000 FCFA**
Duration of training: 05 days
- ← **Monitoring of Environmental and Social Management Plans : 300 000 FCFA**
Duration of training: 05 days
- ← **Management of environmental projects: 300 000 FCFA**
Duration of training: 05 days
- ← **Creation and management of community forests : 200 000 FCFA**
Duration of training: 05 days

NB : Short term trainings are provided in the form of seminars during which a coffee break and lunch are offered..

1. TRAINERS

- Professionals in environmental and social impact assessments with almost 30 years professional experience;
- Teachers from diverse backgrounds, Cameroon, Africa, America and Europe
- Most of the lecturers are alumni of Senghor University of Alexandria - Egypt (Université Internationale de la Francophonie)



2. TARGET AUDIENCE

- Graduates in environmental studies willing to acquire professional experience;
- Other university graduates who want to pursue a career in the field of environment
- Professional environmentalists, foresters, executives and civil servants from ministries
- Retired personnel who want to make a new professional career;
- Any other graduate deemed equivalent by the pedagogic coordination.

3. CONSTITUTION OF APPLICATION FILE

Candidates must submit to the CARFAD INSTITUTE secretariat or send by email (carfadinstitute@gmail.com) a complete file including:

- ✓ 01 Form to be filled by the candidate (to be collected from the CARFAD secretariat or downloaded from the CARFAD website);
- ✓ 01 Cover letter;
- ✓ 01 Curriculum Vitae (CV);
- ✓ 01 Photocopy of the last certificate;
- ✓ 01 Photocopy of birth certificate;
- ✓ 01 Photocopy of the National Identity Card;
- ✓ Receipt of payment of the fees of 20,000 FCFA for study of the file to be paid directly to the headquarters of CARFAD INSTITUTE or by bank transfer to the following account 10005 00010 00472631001 94 in the name of CARFAD at Afriland First Bank);
- ✓ Prove of financial capacity to pay the training fees.

NB : *For equal applications, priority will be given to those who submitted their files first..*

4. FEATURES OF THE CENTER

- A centre where environmental expertise is taught;
- A documentation centre consisting of a library and a multimedia room;
- Extensive network of partners for refresher courses;
- The opportunity for trainees to undertake practical works during their training at CARFAD
- Possibility of recruitment or placement after training;
- Possibility of a training grant available for consultant auditors

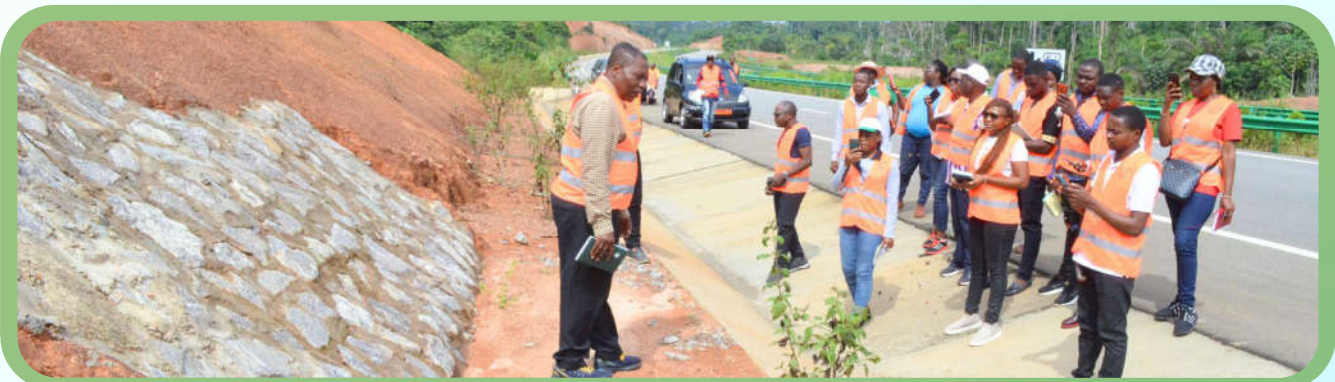


5. ACCOMODATION AND WORKING CONDITIONS

- Modern, air-conditioned training halls;
- Hours adapted to workers (4 p.m. – 8 p.m.);
- A pedagogic approach for adults;
- A high-speed internet connection;
- A library and multi-media room;
- Number of seats limited to a maximum of 20 to facilitate supervision;
- Coffee to refresh the memory;

6. FACILITIES GRANTED TO FOREIGN AUDITORS

- Reception at the airport;
- Assistance in house search;
- Assistance in installation



TESTIMONIES OF SOME ALUMNI OF CARFAD INSTITUTE



<<After retirement, there are many things to do, which is why I developed this new challenge which was to strengthen what I had already started as a civil servant in other sectors such as consultations. The training at CARFAD INSTITUTE was different on several levels, the range of teaching units and the teaching units which called much more on practice, which allows the auditors to make the different concepts operational in the environment. It is this practical aspect that is missing in many academic institutions. Since leaving school, we are still carrying out missions and I am doing a dozen studies, on the one hand as mission leader and on the other hand as a member of the mission. In particular, I carried out a mission with the African Development Bank as an individual consultant on the environmental and social impact study of the Edéa - Kribi road rehabilitation project and construction of the Lolabe - Campo road.

M. NDEGOU Joseph
Retired civil servant



“After my training at CRESA forest-bois, I realized that I did not have all the practical skills to exercise the profession of environmental manager, the notoriety and status of CARFAD in the field of environmental and social management motivated me to do this training. CARFAD INSTITUTE during the creation of the environmental and social management framework for the development revival project around Lake Chad allowed me to take a plane for the very first time and it was a breathtaking experience. In addition to this experience, the difference between CARFAD INSTITUTE and other training schools is that CARFAD INSTITUTE teaches experience while others teach knowledge or even theory that can easily be found on the internet. What struck me during the training at CARFAD INSTITUTE was the professionalism and the close, almost non-existent link between training and work because you earn money directly by doing consultations.”

NJEHOYA NLET Ulrich
Master 2 in Environmental Impact Assessment and Land Use Planning
From CRESA Foret Bois of the University of Dschang

WE ONLY DO WHAT WE CAN DO BEST THAN OTHERS - ENVIRONMENTAL AND SOCIAL MANAGEMENT

CARFAD INSTITUTE

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